RELEVANT PERSON APPLICATION FORM WITHIN THE SCOPE OF PERSONAL DATA PROTECTION LAW NO. 6698

To the personal data owners (hereinafter referred to as **"Applicant"**) defined as "relevant person" in the **Personal Data Protection Law** No. 6698 (hereinafter referred to as **"PDPL"**); the rights below were given within the scope of Article 11 of PDPL:

- To learn whether your personal data are processed or not,
- If your personal data has been processed, to request information accordingly,
- To learn the purpose of the processing of your personal data and whether they are used for their intended purpose,
- To learn the third parties that your data are transferred to, both domestic and abroad,
- To request correction of your personal data if they are misprocessed or the procession is incomplete, and request the notification of the transaction within this scope to the third parties that your data are transferred to,
- To request the erasure or elimination of your personal data and request the notification of the transaction within this scope to the third parties that your data are transferred to, in cases where the reasons for procession have disappeared, despite being processed in accordance with other laws and legislation related to PDPL,
- To object to the occurrence of the results against yourself by the exclusive analysis of the data processed by automatic systems,
- To demand compensation if you suffer damage due to the illegal processing of your personal data.

In accordance with the PDPL Article 13 Paragraph 1 and the Notification On the Rules and Procedures of Application to the Data Controller, the applications to our Company regarding these rights should be delivered as written, or by sending an e-mail to the address kvkk@........com.tr using the e-mail address notified to us by you and saved in our Company's system, or by the methods that will be determined by Personal Data Protection Board (hereinafter referred to as "Board") in the future.

Within this scope, the "written" applications to our Company can be delivered by: Printing this form out,
- Application in person to our Company by the Applicant,
- Via notary or registered letter with return receipt,
- If the Applicant has an e-mail address saved in our Company systems, by sending an e-mail to our Company's address kvkk@.......com.tr from that address.

Below, the information is given regarding how written applications will be delivered to us, specific to written application channels:

Application Method	Application Address	Information To Be Stated In Application
Application In Person (Applicant to come to application address in person and apply with the document authenticating their identity)	....	"Information Request Within the Scope of Personal Data Protection Law" will be written on the envelope.
Notification via Notary	....	"Information Request Within the Scope of Personal Data Protection Law" will be written on the notification envelope.
Sending e-mail through the e-mail address saved in our company.	kvkk@..........com.tr	"Information Request Within the Scope of Personal Data Protection Law" will be written in the subject line of the e-mail.

Your applications will be responded to thirty days after your request is delivered to us, according to the quality of the request as required by PDPL Article 13 Paragraph 2. Our responses will be delivered to you in writing or through an electronic environment as required by PDPL Article 13.

A. **Applicant Contact Information**:
   Name:
   Surname:
   REPUBLIC OF TÜRKİYE ID Number:
   Phone Number:
   E-Mail:
   Address:

B. **Please state your relationship with our Company.**

□ Employee / Intern Candidate	□ Business Partner (Distributor, Supplier etc.)
□ Current Employee	□ Customer
□ Former Employee	□ Other………………………………………….
The Department / Unit of Our Company You Communicate With ….……………………………………………………………….	
Communication Subject: ……	

□ Former Employee Please state the years you worked in our company: ……………………………………………………………	□ Employee Candidate (I Made a Job Application) Please state the date you applied to our company: …………………………………………………………
□ Client Please state your shopping date and the relevant branch: ………………………………………………………	□ Third Person Company Employee Please state the company and the position you work in: …………………………………………………………
• Other: ……	

C. **Please state your request within the scope of PDPL in detail.**

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D. **Please state the notification method of the response to your application to your address:**
   □ I request it to be sent to my address.
   □ I request hand delivery.
   □ I request a response to my e-mail address, which I sent the form with, and which is saved in your system.
(In cases of receiving by proxy, a notarized letter of attorney or certificate of authority should be present and should be added to the Application Form.)

This Application Form is assigned to respond to your relevant application correctly and within the legal period by determining your relationship with our Company, and your personal data processed by our Company if any. Our Company reserves the right to demand additional documents and information (identity card or driving license) for identification, authority detection, and to eliminate the legal risks that may be caused by illegal and unrightful data sharing, and especially to ensure the safety of your personal data. In cases where the information regarding your demands within the scope of the Application Form is wrong and out-of-date or an unauthorized application, our Company declines responsibility due to misinformation and the demands arising from an unauthorized application.

Relevant Person/Applicant:
Name/Surname:
Application Date:
Signature: